

**ISMAIL NATIONAL MAHILA PG COLLEGE, MEERUT**

(Affiliated from CCS University, Meerut)

A NAAC Accredited 'A' Grade College

Date : 02-10-2018

**First Meeting**

On 2nd October 2018 a meeting was held at the Department of Psychology. The coordinator of IQAC welcomed the chairperson and members of the committee in the new session. The main objective of the meeting was to collect data for the AQAR 2017-18 and suggest activities and programmes and course of action for the present session 2018-19.

Various programs and activities were proposed and discussed regarding quality upgradation and initialization some of them are as under:--

- (a) To spread digital literacy among the students through organization of computer literacy events under concerned committee.
- (b) To organize mental health awareness programme for sensitizing the students on this issue.
- (c) To sensitize girl students regarding women hygiene and care.
- (d) To focus on environment conservation and spread awareness in the students by organizing different events.
- (e) To contribute in strengthening our vibrant democracy by spreading awareness regarding voting.

- (f) To promote community service by organizing various social service activity like blood donation camp.
- (g) Encourage and engage meritorious students of previous session is 2017-18 both by awarding and enlisting them.
- (h) Promote research initiatives and improve quality of research work among the students and faculty.

In addition to the above mentioned proposals, AQAR format was with the members along with the initiatives to be followed. The three format regarding departmental, committee reports and personal achievement report was discussed in order to prepare it accordingly.

It was also advised to distribute and inform each department about the three formats when prepared Necessary required documents and information needed for AQAR which are furnished by the office were discussed in the meeting, after which it will be conveyed to the office staff.

After the discussion on the above mentioned subjects, the meeting ended with the vote of thanks to the chair by the coordinator.

  
**(Dr. Neelima Gupta)**  
**Principal**  
Ismail National Mahila (P.G.) College  
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## ISMAIL NATIONAL MAHILA PG COLLEGE, MEERUT

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Date : 03-11-2018

### Second Meeting


Meeting of IQAC was held on 3rd November 2018 at the Seminar Hall. It was commenced with the welcome of the chairperson and other faculty members by the coordinator. The main agenda of the meeting was to discuss the issues discussed in the first meeting held previously. The chairperson stressed upon the quality indicators achieving good grade in NAAC assessment.

The coordinator shared with the faculty members the issues discussed in the meeting one by one and problems encountered were heard and discussed on one to one basis. The details of the meeting are as under--

- i. The newly prepared performas of IQAC viz personal, departmental and committee were distributed earlier, was discussed in detail. Some of the faculty members clarified their doubts.
- ii. All the members were encouraged to share their plans for quality enhancement.
- iii. Coordinator requested the faculty members to submit their report at the earliest, so that new AQAR can be prepared.

- iv. All the faculty members were requested to keep the record and evidences of all the departmental activities. Minutes of the departmental meetings were also suggested to be kept for record purpose.
- v. Conveners of different committees were encouraged to be active and organize programmes for students/community.
- vi. Use of information and communication technology was suggested to be used as and when required. This will reduce time and save environment.

After discussion on the above mentioned issues the meeting ended with the vote of thanks by the coordinator.

  
**(Dr. Neelima Gupta)**  
**Principal**  
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## ISMAIL NATIONAL MAHILA PG COLLEGE, MEERUT

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Date : 15-01-2019

### Third Meeting

A routine meeting of IQAC was held on 15th January 2019 at the Conference Hall. The agenda of the meeting is as follows:

- i. Confirmation of the proceedings of previous meeting held on 03-11-2018
- ii. To discuss the upcoming Semester and Main Exam of University for the session.
- iii. The discuss of the Upgradation of Central and Department Libraries
- iv. To discuss feedback outcome and student classification survey.
- v. Rest with the permission of the chair.

  
(Dr. Neelima Gupta)  
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